

**KHYBER TEACHING HOSPITAL,
MEDICAL TEACHING INSTITUTION, PESHAWAR
OFFICE OF THE BIO MEDICAL ENGINEER**



Minutes of Pre Bid Meeting held on 18/11/2020.

A Pre bid Meeting of the Technical Committee members held on 18th November 2020 at 11:00 am in the Office of Manager Supply Chain New Casualty A&E Block.

Following members attended the meeting;

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| 1. Prof.Dr.Zahid Askar | Chairman Technical Evaluation Committee |
| 2. Chief Internal Auditor | Co-Member Technical Evaluation Committee |
| 3. Manager Pharmacy | Member Technical Evaluation Committee |
| 4. Manager Supply Chain | Member Technical Evaluation Committee |
| 5. Bio Medical Engineer | Secretary Technical Evaluation Committee |
| 6. Representative of contractors | |

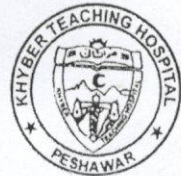
Agenda:

Pre Bid discussion regarding Tender for 'EXPRESSION OF INTEREST For Consultancy services to assist management in "Fixed Assets register development, Tagging and Reconciliation with Stock register" in Khyber Teaching Hospital: MTI Peshawar

Brief Description/Decision:

1. Meeting started in the presence of all above members.
2. Manager Supply Chain briefed the committee about the agenda of the meeting.
4. All the requirements and TORs /criteria for selection of contractor discussed in detail in presence of representatives of different contractors.
5. A clerical mistake was raised in the Technical Evaluation Marks , where Total marks assigned was 03 marks while in the description "05" was written by mistake. So it was clear to all the vendors that mistakenly written 05 marks should be read as 03 marks in the category" LEADERSHIP CAPACITY".
- 6.The mandatory clause in the eligibility criteria "**The Minimum Category B rating**" in the ICAP registered firms has been removed. The requirement is ICAP REGISTERED FIRM HAVING SATISFACTORY ICAP QCR RATING.

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7. The mandatory requirement of bid security(CDR or Bank guarantee) is discussed and consider as NOT APPLICABLE/REMOVED as per letter from KPPRA No.KPPRA/M&E/Discrepancies/6218/2020-21 dated: 13th November,2020 as the bid security for consultancy services has been waived off off as per KPPRA notification NO.KPPRA/M&E/Estt:/2014-15.